

Application to be an Independent Contractor for New Zealand Couriers

Instructions for completing the application form:

Please complete all pages of this form.

Print clearly in your own handwriting and answer all questions in full.

Your answers will provide the basis for screening so please provide as much detail as possible.

A CV is not required. However, If you feel it supplements the information asked send a photocopy, as we cannot guarantee the originals will be returned.

Personal Details:

Title: Mr Mrs Ms Miss

Surname:

First Names (underline preferred name):

Home Address:

Home Telephone Number:

Business Telephone Number:

I am legally entitled to work in New Zealand by virtue of being a citizen or a permanent resident Yes No

Have you previously been employed by New Zealand Couriers or anywhere else in the industry Yes No

If yes, give details:

Career History:

Starting with your present or most recent job, please summarise your work experience in the last five years.

Employer and Business Address	Position held	Period Employed	Reasons for leaving

Education:

Please give details of all formal education and courses attended – include school, tertiary, technical and professional.

School / College	Subjects Taken	Date Completed	Qualification

Sporting and Professional Memberships / Affiliations:

Name of Organisation	Status of Membership Held

Interests:

Please give details of hobbies, community service, sports etc.

Health:

Have you had an injury or medical condition caused by gradual process, disease or infection – for example hearing loss, sensitivity to chemicals, repetitive strain injury that may be aggravated or further contributed to by the tasks of the job for which you have applied?

Have you ever suffered any back injury or back strain or suffered from any overuse injuries, eg RSI or OOS?

Yes No

If yes, provide details:

Have you any disabilities or medical conditions, which would prevent or restrict you from performing any aspects of the job for which you are applying, or that the job is likely to exacerbate?

Yes No

If yes, provide details:

Criminal Convictions:

Have you been charged or judged guilty of any offence under the law, (including criminal driving offences)?

Yes No

If yes, provide details:

Are there any pending charges against you in any Court of Law?

Yes No

If yes, provide details:

Have you ever been adjudged bankrupt?

Yes No Year

Security Check

It is New Zealand Couriers policy to complete a detailed security check on all employees and contractors. Please read and complete the attached Security Check form and sign appropriately.

Vehicle/Equipment

How do you intend to finance your vehicle and equipment?

Lease Hire Purchase Cash

Reference Checks:

Please give names of two people we can contact regarding your work record (excluding family member).

Name	Position	Phone

I declare that, to the best of my knowledge, the answers to the questions in this application are correct. I understand that if any false information is given or material fact suppressed I may not be accepted or, if I am contracted to New Zealand Couriers, my contract may be terminated.

Applicant Name:.....

Applicant Signature:.....

Date:

Any contract offer will be subject to completion of full security checks and payment of necessary fees.

For Office Use Only

Date Received:

Interview arranged for Time: Date:

Courier Run Experience Date:

Certification Course Commencement Date:

Course Completion Date:

Certificate Issued: Date: